Jawwad A Rahim Kazi,

789, At & Post –Sagave,

Tal-Rajapur, Dist-Ratnagiri,

27 August 2018

HR, Jio India Ltd,

Mumbai – 400008

Subject- Applying for the post of web developer.

Dear Sir/Madam,

I came to know about your advertisement in Times of India dated 27 August 2018. I would like to apply for the post of junior web developer, as I consider myself suitable for this post.

I have completed my graduation in Information Technology and have good skills in web development. Also I have sound knowledge about web technologies which are required for this post.

I would be happy to work for company’s betterment. I have enclosed my resume. I look forward to meet you in person. Thanking you.

Jawwad Kazi